



## Pueblo Rangers Vice-President

### **Position Summary:**

The Vice-President of the Pueblo Rangers Soccer Club (PRSC) will be a voting member of the Board of Directors and should have a solid reputation as a person of great trust and integrity. The Vice-President shall serve in the President's stead at all annual, general and special meetings of the Board of Directors, where the President is not in attendance. The Vice-President will exercise such general supervision on the affairs of the soccer club as designated by the President or the Board of Directors, and is an ex-officio member of all committees.

### **Length of Term:**

2 Years

### **Reports to:**

The Vice-President reports to the Board of Directors and the members

### **Essential Duties and Responsibilities:**

- Understand and promote the Pueblo Ranger's mission
- Be familiar with the Ranger's programs, policies and operations
- Attend board meetings on the first Wednesday of each month, excluding July
- Make an annual gift "according to your circumstances to the Ranger's organization to achieve 100% board giving" or participate in fundraising activities as an alternative option of contributing to the organization. If needed, meet with potential donors/funders to make a case for funding the organization
- Is an ex-officio member of all committees but will actively serve on at least one committee
- Attend at least 2 community outreach/club events per year
- Strictly adhere to the conflict of interest policy set forth by the PRSC
- Review the agenda and any supporting documents prior to board meetings and actively participate in Meetings